



Forest Heath District Council

Cabinet Decisions Notice (Published: Thursday 19 May 2016)

The following decisions were taken by the Cabinet on **Tuesday 17 May 2016** and, if not called in by Councillors, will come into operation on Friday 27 May 2016. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Head of HR, Legal and Democratic Services (e-mail: democratic.services@westsuffolk.gov.uk) **by 5.00 pm on Thursday 26 May 2016.**

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@forest-heath.gov.uk. Contact may also be made via Democratic Services, Forest Heath District Council, District Offices, College Heath Road, Mildenhall, Suffolk, IP28 7EY

Agenda Item and Report No.	Declarations of Interest/ Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 5 CAB/FH/16/017	None	<u>Report of the Anglia Revenues and Benefits Partnership Joint Committee: 22 March 2016</u> RESOLVED: That the contents of the report be noted.	The report set out the decisions which had been made by the Anglia Revenues and Benefits Partnership Joint Committee at their meeting on 22 March 2016.	The Anglia Revenues and Benefits Partnership Joint Committee had considered the options in detail at their meeting on 22 March 2016.	<u>Portfolio Holder:</u> Cllr Stephen Edwards 01638 660518 <u>Officer:</u> Jill Korwin Director 01284 757252
Item No. 6 CAB/FH/16/018	None	<u>Report of the Overview and Scrutiny Committee: 21 April 2016</u> RESOLVED: That the contents of the report be noted.	The report set out the decisions which had been made by the Overview and Scrutiny Committee at their meeting on 21 April 2016.	The Overview and Scrutiny Committee had considered the options in detail at their meeting on 21 April 2016.	<u>Chairman:</u> Cllr Simon Cole 07974 443762 <u>Officer:</u> Christine Brain Scrutiny Officer 01638 719729

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Item No. 7 CAB/FH/16/019	None	<p><u>Recommendations of the West Suffolk Joint Growth Steering Group: 10 May 2016 - Mildenhall Hub - Development Brief</u></p> <p>RESOLVED:</p> <p>That the Development Brief for the Mildenhall Hub, be adopted as non-statutory planning guidance.</p>	<p>In January 2016, the West Suffolk Joint Growth Steering Group approved the draft Mildenhall Hub Development Brief for public consultation. The formal consultation process commenced on 7 March 2016 and ran until 25 April 2016 and included a drop-in event for neighbours and interested parties. In addition, a separate meeting was held with a local residents' group at their request.</p> <p>Following the consultation exercise, the Development Brief had been amended to take account of the many comments and suggestions.</p>	None considered.	<p><u>Portfolio Holder:</u> Cllr James Waters 07771 621038</p> <p><u>Chairman of the Steering Group:</u> David Bowman 07711 593737</p> <p><u>Lead officer:</u> Chris Rand Principal Planning Officer (Major Projects) 01284 757353</p>
Item No. 8	None	<p><u>Exemption to Contract Procedure Rules</u></p> <p><u>Creation of a Vision for the Regeneration of RAF Mildenhall</u></p> <p>RESOLVED:</p> <p>That the exemption to the West Suffolk Contract Procedure Rules, as contained in the Constitution, be noted.</p>	<p>On 18 March 2016, the MOD advised the Council that they would be making an internal decision in the Summer about the future of the RAF Mildenhall site. Therefore, there was a tight window of opportunity for the Council to prepare a vision prospectus for the future of the site to encourage government to take a wider view of the site's potential. The Council had completed the work to develop the specification for this visioning contract and that had shown the specialist nature of the support needed with a consultancy needing experience of MOD disposals and aviation use.</p> <p>Undertaking a procurement process</p>	Not applicable.	<p><u>Portfolio Holder:</u> Cllr James Waters 07771 621038</p> <p><u>Lead Officer:</u> Kill Korwin Director 01284 757252</p>

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			<p>would mean that a contractor would be appointed until mid June at the earliest and so would be unable to complete the Vision work before the Summer and would miss the opportunity to influence government decision making.</p> <p>The Council had been awarded £230,000 funding from Cabinet Office for the OPE programme. The Cabinet Office have instructed the Council to use up to £100,000 of this money to develop a vision and prospectus for the future of the site. As part of OPE process, government appointed Cushman and Wakefield (C&W) to advise local authorities on their submissions and worked with West Suffolk Councils on our successful OPE submission. The Council then worked with C&W to developed the consultancy brief and they have demonstrated their ability to grasp the issues and the specialist nature of the development work we needed. Through developing the brief they have also gained an understanding of the issues meaning that the timescale for developing the Vision would be shorter than appointing a company that had no previous information on the site.</p>		

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Item No. 9 CAB/FH/16/020	None	<p><u>Revised Suffolk Flood Risk Management Strategy (SFRMS)</u></p> <p>RESOLVED:</p> <p>That the recently revised Suffolk Flood Risk Management Strategy (SFRMS) as contained in the Appendix to Report No CAB/FH/16/020, be adopted.</p>	To seek the adoption of the content of the recently reviewed Suffolk Flood Risk Management Strategy (SFRMS). This report focussed on the implications of the revised content for the West Suffolk Councils, in particular.	None. It was a statutory requirement for Suffolk County Council, as the Lead Local Flood Authority to produce the SFRMS document, in partnership with other flood risk management authorities (that included the West Suffolk Authorities). Should the revised Strategy not be adopted, the existing Strategy would be retained by default.	<p><u>Portfolio Holders:</u> Cllr David Bowman 07711 593737</p> <p>Cllr James Waters 07771 621038</p> <p><u>Officers:</u> Mark Walsh Head of Operations 01638 719355</p> <p>Steven Wood Head of Planning and Growth 01284 757303</p>
Item No. 10 CAB/FH/16/021	None	<p><u>Annual Review and Appointment of Cabinet's Working Group, Joint Committees/Panels and Other Groups</u></p> <p>RESOLVED:</p> <p><u>Current Cabinet Working Group: Forest Heath District Council Membership only</u></p> <p>1. That:</p> <p>(a) The Local Plan Working Group continues to operate at the present time in accordance with its current Terms of Reference, as detailed in Appendix A to Report No CAB/FH/16/021.</p>	<p>The Cabinet was requested to review the membership and the Terms of Reference of its Working Group, Joint Committees/Panels and other Groups for the year 2016/2017. The existing Terms of Reference for each body were set out in Appendices A to E of the report.</p> <p>An Addendum to this report was also circulated which set out further information and an amended recommendation (6) in relation to Section 1.7 of the report (Re-appointment of representatives to outside bodies).</p>	Not to undertake a review, however it was considered sensible to review the purpose and remit of the Cabinet's Working Group, Joint Committees/Panels and other Groups to ensure that they remained productive and in line with the Council's strategic priorities.	<p><u>Portfolio Holder:</u> Cllr James Waters 07771 621038</p> <p><u>Officers:</u> Karen Points Head of HR, Legal and Democratic Services 01284 757015</p> <p>Steven Boyle Interim Service Manager (Legal and Democratic</p>

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		<p>(b) The future direction of the Local Plan Working Group, as outlined in Section 1.2.3 of Report No CAB/FH/16/021, be noted.</p> <p><u>Current Joint Panels and Steering Group: Joint Membership with St Edmundsbury Borough Council</u></p> <p>2. That:</p> <p>(a) The West Suffolk Joint Growth Steering Group, West Suffolk Joint Emergency Planning Panel, West Suffolk Joint Health and Safety Panel and the West Suffolk Joint Staff Consultative Panel continue to operate in accordance with their current Terms of Reference contained in Appendices B, C D and E to Report No CAB/FH/16/021 respectively.</p> <p>(b) Meetings of the Joint Panels set out in Section 1.3.1, continue to be scheduled as and when required, but with regard to the discussion outlined in Section 1.3.4.</p> <p><u>Political Balance</u></p> <p>3. That:</p> <p>(a) The Interim Service Manager (Legal and Democratic Services) be given delegated</p>			<p>Services) 01284 757165</p>

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		<p>authority to re-appoint or appoint as applicable, Members and substitute Members to the Working Group, Joint Panels and Steering Group for 2016/2017, as set out in Sections 1.2.1 and 1.3.1, on the nominations from the Group Leaders.</p> <p>(b) Such re-appointments/appointments be made on the basis of political balance requirements, where applicable and identified in Report No CAB/FH/16/021.</p> <p><u>Joint Committees: Anglia Revenues and Benefits Partnership Joint Committee</u></p> <p>4. That the Interim Service Manager (Legal and Democratic Services) be given delegated authority to re-appoint or appoint as applicable, one full Cabinet Member and two substitute Cabinet Members to the Anglia Revenues and Benefits Partnership Joint Committee for 2016/2017, on the nomination of the Leader of the Council.</p> <p><u>Other Informal Working Groups</u></p> <p>5. That: (a) The Cabinet's existing informal Working Groups be</p>			

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		<p>retained or disbanded as indicated in Section 1.6.2 of Report No CAB/FH/16/021.</p> <p>(b) Provided that resources are available to support them, further informal task-and-finish working groups continue to be established to consider specific issues as required throughout 2016/2017.</p> <p><u>Re-appointment of Representatives to Outside Bodies</u></p> <p>6. The Members stated in Section 1.7.2 of Report No CAB/FH/16/021 (Addendum) be re-appointed as 'Observers' to the respective outside bodies listed and that the Leader or ex-officio appointments to the project or partnership groups listed in Sections 1.7.3 and 1.7.4, be noted.</p>			

Karen Points
Head of HR, Legal and Democratic Services
19 May 2016